

## **UNDERTAKING BY PARENT (S)**

I am the father/mother/legal guardian of ----- who is a student of B.Tech/MBA----- year ----- semester (Legal guardian may also sign where the parents are not alive.)

- I understand the need of discipline among the students in Education Institutions and have properly briefed my ward on the following points.
- a) To remain punctual in college and attend all the classes including the practicals. In case of short attendance (less than 75% attendance), my ward will be debarred from appearing in the sessionals as well as the semester examinations.
- b) In case of failure of my ward to report in time, fine will be imposed @ Rs. 100/- per day for the first three days Rs. 250/- for each day of absence after 3<sup>rd</sup> day upto one week. The students reporting after one week may be debarred from attending classes unless there are compelling and convincing grounds to justify such absence.
- c) To follow the 'College dress code' and carry I-card/hostel card as the case may be while moving in or out of the college campus.
- d) To take part in extra-curricular activities to be organised in the college from time to time.
- e) Not to indulge in bunking of classes. In case my ward does not attend the classes or indulge in mass bunk, heavy fine may be imposed and he/she may be debarred from attending the subsequent classes.
- f) Not to allow any outsider, including a day scholar to reside in the hostel after 8 p.m. without prior written permission (This will be applicable on the students living in hostels).
- g) Not to remain out of the campus after 10 p.m. (in the case of boys hostelers) and 7 p.m. (in the case of girls hostlers).
- h) Not to leave the college campus when the classes are in the progress, and my ward will go to the home town only during the declared holidays with prior permission.
- i) Not to indulge in any ragging activity and in case my ward is found involved, directly or indirectly in any such activity, action as provided under the rules, will be taken against him/her.
- j) Not to cause any loss or damage to the college or hostel property and in case my ward is found involved in any such activity, penalty as deemed appropriate by the college, may be imposed.
- k) Not to indulge, directly or indirectly, in strike, mass protest or any other undesirable activity which may amount to indiscipline.
- l) Gambling/consumption of liquor/smoking or using any other intoxicant in the college campus/hostels is totally prohibited, and violation may invite severe penalty which may extend upto expulsion/suspension from the hostel/college, as the case may be.
- m) To scrupulously follow the rules/regulations/policies/orders/instructions issued by the college/university/Govt. or any other authority, from time to time, and will not indulge in any act of indiscipline.

I hereby undertake that my ward shall abide by the college 'Disciplinary code' and the Hostel Rules (in case of hostelers). In case of any violation, action as deemed appropriate by the college authorities, may be taken against my ward.

Date -----  
Signature-----

Place-----  
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student-----

Address-----

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Name

Relation with

Contact No.

Note: In applicable portions may be deleted. The undertaking is to be signed by the parents or legal Guardian (in case both parents are not alive) and will be submitted to the College at the time of Registration.